

**EMPIRE VILLAGE PLANNING COMMISSION
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 2, 2021**

The Empire Village Planning Commission (PC) held a regular meeting on Tuesday, November 2, 2021 at 7:00 p.m.

Schous opened the meeting at 7:00 p.m.

ROLL CALL –Maggie Bacon, John Collins, Bob Chase, Peter Schous, John Lambkin and Chris Webb present and Phil Deering was excused. Planner Grobbel also present.

APPROVAL OF MINUTES – **Motion by Bacon, supported by Webb to approve September 07, 2021 regular meeting minutes as presented. All in favor, MOTION PASSED.**

TREASURER’S REPORT – Webb reported that approximately 33% of the budget has been used to-date.

ADDITIONS/CHANGES TO THE AGENDA – None.

CONFLICT OF INTEREST – Collins recused himself from voting on any PUD ordinance changes.

PUBLIC COMMENTS & CORRESPONDENCE – Bagaloff submitted a letter on the fence and PUD amendments. Letter is on file in the village office.

ZONING ADMINISTRATOR’S REPORT – Grobbel explained some of the issues and frustrations with the mass gathering permit pulled for the recent marathon. He also recommended revising the fee for these events to be able to recover costs plus enough to reinvest a portion back into the community. Village Council plans on updating the Mass Gathering Ordinance in time for the next event. Schous commented that he would like to see the Planning Commission be charged with the review and updating of the mass gathering ordinance.

UNFINISHED BUSINESS

ZO Section 3.19 Sidewalks and Section 7.08 Planned Unit Development (PUD)

3.19 Sidewalks

6. In instances where sidewalk construction in the MR, FS, GC, and PUD Districts will not yet connect to an existing sidewalk or sidewalk network (i.e., no points of connection are possible) the Planning Commission may, at its discretion, require the dedication of easements for future construction, and **determine if funds should be** placed in an escrow account to cover the future sidewalk construction.

7.08 Planned Unit Development

4) d) If required, sidewalks and/or sidewalk easements shall not be reduced. ~~or eliminated.~~

Motion by bacon, support by Chase hold a public hearing on Zoning Ordinance sections 3.19 and 7.08 on December 7, 2021 at 7 pm with a special meeting to follow immediately after. Ayes: 5 Nays: 0 Abstained: 1, MOTION PASSED.

Zoning Ordinance Section 3.09 Fences and Walls

Motion by Bacon, supported by Webb to forward the fence ordinance amendment to Village Council for final approval. All in favor, MOTION PASSED.

Transportation Plan

Bacon submitted changes to the introduction on page 1.

Wayfinding remains a *focus* (instead of challenge).

Implement table of content changes.

Schous sending new wording in action plan, page 25.

Images captured in 2015. (insert somewhere)

Final review of the Transportation Plan in December and public hearing planned for February.

PUBLIC COMMENT – None.

COMMITTEE AND VILLAGE COUNCIL REPORTS – Bacon reported that the Village Council will be conducting the annual CIP update this year. Separating actual capital improvements from repairs & maintenance and studies. Bacon also reported that a tree committee was formed by council.

PUBLIC COMMENT – None.

PLANNING COMMISSION MEMBERS AND CHAIRPERSON COMMENTS –

Collins commented on the possibility of inserting charging stations for electric cars into the Transportation Plan.

ADJOURNMENT – There being no further business, Schous moved that the meeting be adjourned at 8:55 pm.

Respectfully submitted,

Alacia Acton
Recording Secretary

These draft minutes will be considered for approval at the December 7, 2021 Village of Empire Planning Commission special meeting.